

Wurth New Zealand Limited is committed to the continual health & safety of its employees, visitors and contractors, and will take all practicable steps to provide and maintain safe systems of work in all its undertaking, ensuring compliance with the Health & Safety at Work Act 2015 and any other relevant standards. Wurth NZ is committed to consultation and cooperation between management and employees regarding workplace changes that may affect the health and safety of any of its employees.

## Responsibilities of Management:

- 1. The provision and maintenance of healthy and safe workplace conditions,
- 2. A commitment to identify and eliminate hazards so Occupational Health and Safety (OHS) risks are reduced,
- 3. Involvement in the development, promotion and implementation of health and safety policies and procedures,
- 4. Ensuring employees are trained in the safe performance of their assigned tasks,
- 5. The provision of resources to meet the health and safety commitments,
- 6. Comply with relevant legislation, codes of practice, and safe operating procedures,
- 7. Responding quickly to any health and safety issues that arise to control risk,
- 8. Ensuring that all equipment, materials, and methods are suitable for their intended purpose and meet reasonable safety requirements,
- 9. Accurate reporting and recording of workplace injuries and incidents.

## Responsibilities of employees:

- 1. Follow all health and safety policies and procedures,
- 2. To carry out duties in a way that does not endanger their safety or that of fellow workers,
- 3. Compliance with relevant legislation, relevant codes of practice and customer health & safety requirements,
- 4. To correctly use safety equipment provided, including protective clothing where necessary,
- 5. To report any accident, incident or pain/discomfort as soon as practicable by using relevant documentation,
- 6. Report all known or observed hazards to their immediate supervisor or manager.

## Responsibilities of Contractors and Visitors:

- 1. Comply with all company health and safety standards that are set,
- 2. Compliance with relevant legislation, relevant codes of practice, and customer health & safety requirements.

David Paterson

Managing Director



Date: 24/10/24

